

MSME –DI ,Kanpur

FORMAT FOR SUBMITTING INFORMATION BY PRIVATE INSTITUTIONS/NGO WHICH OFFER SUPPORT SUCH AS PROVIDING VENUE/TRAINING EQUIPMENTS ETC. FOR TRAINING PROGRAMMES ORGANISED BY MSME-DI, KANPUR

1.	Name of the NGO/ Institution	
2.	Address	
3.	Tel. No	
4.	Fax/ email if any	
5.	Registration No with state govt. with date (copy of registration certificate to be attached)	
6.	Interested in supporting which programmes	EDP /ESDP/MDP /others
7.	Infrastructure available with the institute/NGO ( Ex.Hall/ Furniture/ Computer Labs/other equipments such as sewing machines/workshops etc) Brief write up on the above points be provide.	
8.	Availability of Faculty (Skilled instructors)	
9.	In last two years, how many programmes sponsored/supported by Government organizations were organized in the institution/NGO ( Ex. DIC, Banks, Universities, Local self government bodies etc.) A brief write up with supporting documents be attached)	
10.	If the NGO/Institution has supported programmes organized by MSME-DI, Kanpur previously, does the institute/ NGO follow a practice of helping MSME-DI, Kanpur for tracing the successful cases / informing status of the trainees after training. ( if yes, mention a few cases with addresses)	
11.	Any other information	

Seal

Signature of Authorized Signatory